Independent University **Bangladesh (IUB)**

IUB Academic Repository

Office of the Controller of Examinations Prescribed Application Form Application Form for Certificate

2020-09-02

Application Form for Duplicate Copy of Provisional Certificate

Independent University, Bangladesh

https://ar.iub.edu.bd/handle/11348/483

Downloaded from IUB Academic Repository

Independent University, Bangladesh (IUB)

Application Form for Duplicate Copy of Provisional Certificate

Sl. No.:

Please attach one copy passport size photography here

To
The Controller of Examinations
Independent University, Bangladesh (IUB)

Sir,
I request you to issue me a Duplicate Copy of my Provisional Certificate due to the following reason:

(a) My Provisional Certificate has been damaged/ stolen/ lost. To this effect, I have already made a General

Diary (GD) with----------Police Station and also a public notification in the Daily----------,

Dated: ----------. The copies of GD and paper cutting of newspaper are attached herewith.

(b) My name requires to be corrected in my Provisional Certificate issued by IUB. In support of my name correction, I have attached herewith the attested photocopies of my SSC/ O level and HSC/ A Level certificates.

(c) Any other reason (Proof to be attached):----------

All relevant information is given below for your kind consideration:

(a) Name (As in IUB records):----------

(b) Name Requires to be Corrected, if any (As in SSC/O level/equivalent):---------- -------

(c) Degree Obtained from IUB:----------

(d) Id. No.:---------- (e) e-mail: ---------- (f) Phone: ----------

Sincerely

(Please cancel the clause/ words not applicable.)

Signature of the Applicant with Date

For Office Use Only	
Finance & Accounts: The applicant has paid the requisite fee of Tk. 2000/- only in form of Pay Order / Bank Draft in favor of IUB. Authorized Signature with Date:---------- Seal of the Office:	**Office of the Registrar:** Date of Receiving Application---------- Received by: ---------- Seal of the Office:

✂----------

Sl. No.:

Applicant's Part for Duplicate Copy of Provisional Certificate:

Name:---------- Delivery Date:----------

Id. No.: ----------

Authorized Signature & Date
Office of the Controller of Examinations

N.B.: Please submit this part to the Office of the Controller of Examinations at the time of taking delivery of your certificate.